



### **Cancellation Policy**

At Reclaim Physical Therapy, we strive to maintain a flexible schedule to best serve our patients. In order to provide the best quality care, and to prevent other possible patients from attaining our services, we require 24 hours for cancellation of appointments. Services cancelled within 24 hours of the scheduled appointment will be assessed a \$25.00 fee. Exceptions may be allotted for those who call to notify of a (potential) missed appointment within 24 hours in situations deemed emergent by management. Appointments where a (potential) patient neither arrives or notifies the staff of a missed appointment will be automatically assessed a \$25.00 fee.

### **Non-Payment**

Payments including private-pay, co-insurance, co-payments, and deductibles for services rendered are due at the time of the appointment. In the event that a check is returned for any reason, a \$35.00 fee will be assessed. Due to the nature of medical reimbursement, inaccuracies provided to us by your insurance carrier can occur leading to a statement balance. For more information on this topic see our health insurance disclaimer. All balances not paid within 30 days from the date of service will be assessed a monthly finance charge, and any balances turned over to collections will be assessed an additional 25% fee.

I, \_\_\_\_\_, have read and understand the above terms, and agree to pay any fees assessed in accordance with terms listed above.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_